



## The Willows Homeowners Association, Moore , OK

### Architectural Review Request Form

#### Homeowner Information

Date: \_\_\_\_\_  
Owner Name(s): \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

#### Contractor / Builder Information

Company Name: \_\_\_\_\_  
Primary Contact: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

#### Description of Proposed Improvement

Type of Request: \_\_\_\_\_  
General Description: \_\_\_\_\_

#### Specifications & Supporting Documentation (*Attach all applicable*)

- Site Plan / Plat
- Elevations / Renderings
- Dimensions
- Materials / Finishes
- Colors / Textures
- Photos
- Contractor Information
- Additional Information

#### Submission Methods

Email: [hoa@828re.com](mailto:hoa@828re.com) Fax: 405-701-5060. Mail: 828 Real Estate, P.O. Box 730637, Norman, OK 73072

## Owner Acknowledgment

I acknowledge that no work shall begin until written approval is received. Approval does not supersede city, county, or state regulations and does not create precedent. By executing and submitting this Application, the undersigned Owner(s) hereby acknowledge that they have reviewed, are familiar with, and understand the provisions, standards, and requirements set forth in the Association's Covenants, Conditions, and Restrictions ("CCRs"). The Owner(s) further acknowledges and agree that the Architectural Review Committee ("ARC") and the Board of Directors possess full authority and discretion to approve, conditionally approve, or deny any proposed modification in accordance with the CCRs, all of which are hereby incorporated herein by reference.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Approval Authority

Approval requires authorization by a minimum of two (2) ARC members or approval by a majority vote of the Board of Directors.

The ARC must have at least three (3) members, or approval must be obtained through the Board of Directors.

No single ARC member has unilateral authority.

Any approval issued without required authorization is invalid and nonbinding.

These requirements apply to all requests submitted on or after January 1, 2026.

## ARC / Board Decision

- Approved
- Not Approved
- Conditionally Approved

Comments / Conditions:

ARC Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ARC Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Board Approval (If Applicable)

- Board Approval by Recorded Vote – Yes
- No

Board Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_