

Gate Access Registration Form

Complete this form and return it to Huy Tran (htranh@yahoo.com) to gain access, or to change any information that is currently programmed into the box at Olde Bridge Rd. & Riverside Dr. You may also take this opportunity to order additional gate remote controllers. If you are ordering additional remotes, they must be paid for prior to the order being placed. Payments will be made by cash or check to Huy Tran – Director, OSB HOA. Contact Huy by email (htranh@yahoo.com) to make payment and delivery arrangements with him.

Resident's name: _____

Resident's address: _____

Phone number the gate will call for confirmation is: 405-_____

DIRECTORY CODE (3 digits)

First choice # _____

Second choice # _____

ACCESS CODE (4 digits)

First choice # _____

Second choice # _____

I currently have _____ remote devices registered.

I would like to order _____ additional remote gate controllers at \$25.00 each.

Official use only:

Paid () Received by _____

Signature

Resident Instruction Sheet

The Olde StoneBridge Addition is equipped with a gated entry system that will provide communication for your guests from the entrance to your home by use of the local telephone network. If you have any questions regarding the use or operation of this system, please contact Huy Tran, your system administrator @ 405-872-6009 or text at 405-990-9775.

Guest Communication

Your name and telephone number have been programmed into the telephone entry system under a specific DIRECTORY CODE. This directory code is a 3 digit number. When a guest comes to visit you, they will either look your name up in the directory by using the A and Z buttons on the faceplate of the system or simply enter your DIRECTORY CODE. Once your guest has located your name or entered your DIRECTORY CODE, they can press the CALL button. The system will place a call to your home.

Granting or Denying Access

Once you have answered the phone, and you have identified your guest, you have the choice to either grant access or deny access to your guest. To grant access to your guest, press 9 on your touch-tone telephone. The telephone system will respond with a confirmation tone indicating that the door or gate is opening and will then automatically disconnect itself. Some newer telephones emit a very short duration tone when the number is pressed. If your telephone does this, you may have to press the 9 key twice in rapid succession to open the door or gate. To deny access to your guest, press the # key. **Rotary Phone Only.** If you have a rotary dial phone, dial 9 to grant access. To deny access, hang up. You can speak to your guest for up to 30 seconds. Once you press a number to grant or deny access, the call is immediately terminated.

Call Waiting

If you are on the telephone when a guest tries to contact you from the telephone entry system, they will hear a busy signal and will have to wait for you to end your call before they can contact you. To eliminate this problem, you can order call waiting from your local telephone company.

Privacy

If you do not want your name listed in the electronic directory, inform the system administrator of this. Your telephone number can be stored in the system without your name being displayed on the directory. If you choose this option, you will need to inform your guest of your DIRECTORY CODE, otherwise they will have no method of contacting you from the entry of your community through the telephone entry system.

Access Code

Your system is equipped with a 4 digit access code that will allow you to open the gate by entering this code on the system keypad. Your system administrator will work with you to program a number that you choose, to be used as an access code. To use the access code, first press the # key, and then enter the four digit code. Please only share this code with family members or frequent visitors.

Additional Remote Controllers

Huy Tran has extra remote transmitters on hand. All residents paid for the initial 2. The fee for additional remotes is \$25 each, paid in advance. Contact Huy by email (htranh@yahoo.com) to make payment and delivery arrangements with him.